

**PPSPERA BOARD OF DIRECTORS MEETING**  
**Thursday, August 30, 2012**  
**Peak Grill**  
**9:00 am.**

**Attendees:** Sandy Patton, Alan Rasmussen, Karen Hart, June George, Judy McCormick, Peggy Gardner, Elaine Naleski, LuAnn Long, John Kerr, Gerry Olvey, Meredith Jobe, Joyce Schmaltz, Roger Louden, Barbara Watt

**Absentees:** Bud Lehmkuhl, Naomi Lehmkuhl, Terri Stevens, Nancy Haley, Charlotte Brummer, Brenda LeBrasse, Joe Morin

**Minutes:** Alan made a motion, seconded by Peggy to approve the minutes of the June 8, 2012 board meeting. The motion passed. June made a motion seconded by Judy to approve the minutes of the August 7, 2012 membership picnic. The motion carried.

**Agenda:** It was requested that a motion concerning the budget be added to the agenda. June made a motion to approve the agenda with the additional item and Karen seconded it. The motion carried.

**Treasurer's Report:** John passed around copies of the treasurer's report. He noted that the organization dipped into savings \$933.45. He also noted that the expenses for the last newsletter must be paid by August 31<sup>st</sup> in order to meet budget. The budget item for the website was overspent \$457. It was noted that a particular budget item should not be overspent before it is approved by the board. Once the budget has been approved any bill will be paid if it were approved in the budget. Gerry indicated that clarification was needed with respect to the process for approving expenditures in particular those over-budget. Elaine suggested that pre-approval go through the co-presidents who would then bring it to the board for approval. The treasurer would then pay the bill. John noted that Marie Newbrough was contracted to spend approximately an hour a month on maintenance of the website. Marie has spent more than this to work on getting the website up to date. LuAnn stated that each committee chair should be aware of the budget for the committee and try to work within the budget. Meredith said that the October board meeting should be the time to go over each committee's budget. Gerry noted that there are certain items that the co-presidents should go over with new board members and new committee chairs. John had more request for payment forms for people to use. LuAnn noted that she had recruited sponsors for refreshments at the pre-retirement meeting. There is a need to thank the sponsors. Sandy made a motion to approve the treasurer's report. LuAnn seconded the motion which passed.

**August 7 Picnic:** Attendance was a bit less than last year. The program was well received with the possible exception of including AMBA in a speaking role. It was

suggested that they be offered a table to display their products next year. Terri who was unable to be at today's meeting requested that another site be considered for the 2013 kick-off. Sandy suggested considering the Westside Community Center. Alan will contact Dick at Westside Community Center about a function there and a possible date in August 2013. Some other venues were suggested as possibilities: the former Gill Foundation Building, the US Olympic Center Conference Center. Terri will check out these two possibilities. Bear Creek Park will not be used for next year. The date of the activity will be the first or second week in August 2013.

### **2012-2013 General Membership Meetings:**

Meredith announced plans for the programs for the 2012-2013 General Membership meetings that will be held at Valley Hi Golf Club at 9:30am

**November 8:** Greg Smith from PERA will speak . The Girls State recipient will speak either this month or in February.

**February 7:** Michelle Wolf of Kaiser Permanente will arrange for the program ..Suggestions for Michelle were to present something to do with fitness and humor/laughter. She will provide freebies as well. Care should be taken that we are not promoting Kaiser to the exclusion of other companies. Sandy asked that the AARP State President be invited to the meeting as a guest.

**May 9:** This meeting will have the presentation of the Scholarships, the Service Awards, and the Installation of Officers.

**Service Projects:** Roger spoke to the service projects for the year. The Humane Society will be the November recipient. Roger will check to see the kind of items that are needed. Other possibilities for the remainder of the meetings are Ecumenical Social Ministries, Springs Rescue Mission, Waldo Canyon disaster needs, and possibly Westside Cares in August.

**Newsletter:** Alan reported that the paper newsletter went well and was out on time. The electronic copy took two additional weeks. Joe was very helpful the electronic issue. The next newsletter is to be out in October. Alan would like the articles by October 1. He will have the newsletter done by October 15<sup>th</sup>. Please be aware of Alan's new e-mail address. Gerry will send out a reminder mid-September to get the articles in. Terry will send out the flyer for the November meeting. Sandy will include an article on mandatory social security. Elaine will submit something to the newspapers concerning the November meeting as Greg Smith will be our speaker. Her article will have to be in at least 4 weeks out. Meredith asked Alan to do a schedule for the remainder of the newsletters.

**Electronic Communication/Web Site:** Gerry reported that a committee had worked with Marie to try to get the website updated. There are phone numbers on the website which will be removed with only Gerry's remaining for a contact for people with questions. The newsletter link has not been updated. We want people

to be able to obtain information from the website that will encourage them to become members of PPSPERA. Peggy had checked with the group that sends out legislative information and they said that those e-mails could be included on the website. Joe could put them on immediately. Gerry said she would get the electronic group together to work on what should be on the website and how it should be updated. There was a suggestion to have a page for organizations who would like to solicit volunteers. Send Gerry or Meredith any other thoughts or ideas.

**Membership:** Karen reported 87 paid members. John said that 160 members are needed to meet budget. Karen would like the e-mail addresses of the fifty state members who are not local members. Sandy will get those addresses. Sandy charged the membership committee with coming up with a message to encourage new retirees to join, remind past members to renew, and remind state members to join the local. Elaine will help Karen with the letter/postcard. This communication should be sent out as soon as possible.

On the newsletter, there is a statement that says that PPSPERA is supported by District 11. Alan suggested that be changed to PPSPERA newsletter is supported by District 11. Sandy suggested that the pre-retirement program be done earlier in the year. LuAnn thought people thinking of retiring in the next 3 to 5 years should be included.

**CSPERA Meetings: October 10<sup>th</sup> is the Board Meeting.** PPSPERA should have a voting representative for this meeting. CSPERA will pay for the meals and lodging one night for the voting representative. **October 11<sup>th</sup> is the Legislative Forum.** Will Brenda attend? Sandy showed the photo album that Bud had put together capturing the essence of the CSPERA conference in Colorado Springs, May 2012.

Sandy reported that CSPERA has come out in support of the employees of Memorial Hospital. They also are in opposition to mandatory Social Security.

**Committee Chair Responsibilities:** Sandy presented the draft of a document that includes the duties and responsibilities of all committee chairs. Members of the Board are to look at it and get back to Sandy with any additions or changes that they think should be made. This document will be finalized and voted on in October.

## **NEW BUSINESS**

### **Community Service/ Volunteer Hours:**

Roger will send in volunteer hours to CSPERA four times a year. He will publicize the dates and have a system for collecting the hours. Roger will also work on a process for the service awards. He will systemize and publicize the process for choosing a recipient.

### **Kaiser Senior Clinic Board Tour:**

Michelle Wolf will provide an open house at the Kaiser Senior Clinic and will also provide a light breakfast or light lunch. Monday, December 3<sup>rd</sup> is the tentative date.

**Coalition Meeting in Colorado Springs:** Meredith has had trouble contacting the organizer of this meeting.

**Motion regarding Budget:**

**The treasurer may pay all bills submitted that fall within the approved budget amount. However, if a bill is submitted that goes over the amount approved in the budget, the bill must be submitted to the Board for approval.** This motion was made by John and seconded by LuAnn. The motion carried.

**NEXT BOARD MEETING: Friday, October 12, 2012—9:00am—Peak Grill**

The meeting was adjourned at 11:15 am

Respectfully submitted:  
Joyce Schmaltz, Secretary